



Weiz Guys Club By-Laws

23 March 2017

Reaffirmed 18 December, 2019

ARTICLE 1 – ORGANIZATION

SECTION 1 – Name: The name of this organization is the Weiz Guys Home brewing Club, hereinafter referred to as Weiz Guys.

SECTION 2 – Purpose: Weiz Guys is a non-profit home brewing club that encourages brewing, tasting, sharing, and educating in the art and science of homebrewed beer in a safe and respectful environment.

ARTICLE 2 – MEMBERSHIP

Section 1 – Non-Discrimination Clause Weiz Guys Homebrew Club will not discriminate on the basis of race, age, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, or gender identity or expression.

SECTION 2 – Qualifications: Membership into Weiz Guys is open to any adult 21 years old or older with an interest in brewing beer and who is actively brewing homebrewed beer. Members should be actively or show interest in brewing beer, mead, wine, cider, etc. Weiz Guys executive officers have the authority to accept or reject any potential applicant.

SECTION 3 – Membership Term: The term of membership is January to December, one full calendar year. Dues are paid in January for the full year or in July as the prorated rate (see Article 3 –Dues).

SECTION 4 – Revocation or Suspension: Membership to Weiz Guys may be revoked or suspended by a majority vote of the club officers for the following reasons:

1. Failure to pay dues.
2. Failure to abide by club by-laws.
3. Conduct that is detrimental to the image or objectives of Weiz Guys.

All removal procedures should follow due process, including adequate written notice (7 days minimum), the right to speak on one's behalf, and right to an appeal. The respondent shall submit a request for a hearing or appeal to the club president within 7 days. The hearing and

appeal process will take place during a special hearing meeting scheduled by the club president.

SECTION 5 – Reinstatement: Paying, in full, any annual dues owed can reinstate any member whose membership has been revoked or suspended due to their failure to pay dues. Any member whose membership was revoked or suspended for other reasons may be reinstated by a majority vote by the executive board.

SECTION 6 – Voting: Each regular member in good standing of Weiz Guys shall, after three months of membership, have the right to vote on all matters that come before the membership. A member in good standing is one who is current in dues and not under suspension.

SECTION 7 – Participation: Members are expected to take an active role in club meetings and events. Members are expected to help with the set-up, maintenance, and/or cleanup of a club meeting or event.

SECTION 8 – Guests: Members are welcome to bring guests to club meetings. Members may bring guests to club events. Some events may require the guest to pay a fee for materials used or consumed. A guest may only come to two meetings and/or one event before dues are required. Members will be held responsible for the actions of their guests.

ARTICLE 3 – DUES

SECTION 1 – Annual Dues: The annual membership fee (subject to yearly membership review) is \$15 per person per year, or \$25 for a household membership. Annual dues are prorated semi-annually as \$8 for an individual or \$15 for a household membership. The amount of annual membership dues will be determined by the Weiz Guys executive officers prior to the first meeting of the year, and any changes will be announced to the club e-mail list with reasonable notice before the first meeting of the year.

SECTION 2 – Waived Annual Dues The Weiz Guys officers may reserve the right to waive the membership fee at their discretion. This membership may be revoked for cause.

ARTICLE 4 – CLUB OFFICERS

SECTION 1 – Positions: The Weiz Guys executive officer positions shall be President, Vice President, Treasurer, Secretary, and Competition Coordinator. The officer positions, titles, and responsibilities can be changed as necessary upon a unanimous vote of the current Weiz Guys executive officers. The possible future addition of At-Large board members also requires unanimous approval of the existing officer core.

SECTION 2 – Duties:

◆ **President** – The President shall preside over all club meetings (and events), schedule four quarterly officer-only meetings, and prepare meeting agendas. The President shall establish committees for special projects or events, delegate club business or tasks to appropriate officers or club members, and serve as the main source of communication between the officers and the club members. President shall review tax returns of the company.

◆ **Vice President** – The Vice President shall handle all of the duties and responsibilities of the President in his or her absence, and shall be granted all the powers of the president when in this role. The Vice President is responsible for maintaining a record/possession of club property including, but not limited to: club-owned brewing equipment, club-owned brewing ingredients, draft equipment, event equipment such as tents and tables, paper goods and cups, barrels, and any other club-owned item(s). The Vice President shall provide (or coordinate with others to provide) snacks to every monthly club meeting.

◆ **Treasurer** – The Treasurer shall collect dues and revenues, bring the member name tags to each monthly club meeting, prepare a financial summary to be presented to the membership on a quarterly basis, record and maintain a file of all necessary club correspondence, as well as record and hold a current membership list and a copy of the current club by-laws. It is the responsibility of the Treasurer to ensure that all members or guests attending meetings (or events) have filled out and signed a liability waiver. Treasurer will ensure registration with the Secretary

◆ **Secretary** – The Secretary shall maintain a record of all club meetings and events. This includes, but is not limited to minutes for club meetings, minutes for officer meetings, communication of upcoming club events. The Secretary will also work closely with the Treasurer to coordinate upcoming club votes and elections.

◆ **Event Coordinator** – The Event Coordinator shall plan and run the annual club competition (the Sweetheart's Revenge), and distribute competition information from all other Front Range clubs to Weiz Guys members. Event Coordinator responsibilities will include recruiting volunteers, especially judges and stewards; securing the competition's venue; inviting local breweries, mead-makers, and cideries to select pro-ams from the entries; securing medals, prizes, and food for the competition; and all other details necessary for a successful competition. The Event Coordinator shall recruit a judge coordinator, head steward, and cellar master to assist with the above duties. Event coordinator will make arrangements for location of monthly club meetings.

◆ **Miscellaneous Responsibilities of Board Members** – The board members shall be responsible for representing the interests of the entire Weiz Guys membership in making decisions about club activities and events. In addition to the above responsibilities, board members may be asked to assume special duties including, but not limited to:

- **New Member Liaison** – The New Member Liaison will serve as a first contact for new guests and members. A focus on making the new member comfortable at club meetings and events, and on assisting with initial learning of the brewing process should be maintained.
- **Web Master** – The Web Master will be responsible for the design and maintenance of weizguys.com. This person may be specially appointed by the club officers for his or her skill in web design and maintenance rather than elected by the membership.
- **Public Liaison** – The Public Liaison will be responsible for coordinating special events that are not specifically assigned to the Event Coordinator, such as helping with local beer festivals or educational presentations the club is invited to by members of outside organizations. Officers will be in charge of public promotion through social media outlets.
- **Colorado Homebrewers Guild Representative** – will represent the interests of the Weiz Guys at all Guild meetings, as well as be the Weiz Guys point of contact for all Guild members.

ARTICLE 5 – OFFICER ELECTIONS

SECTION 1 – Elections: The election of club officers will take place once a year by ballot e-mailed to the club members before the Weiz Guys July meeting. Nominations for executive officers will be accepted up until the time the election begins. Contested positions will be determined by online voting. The winner of a contested election is the person who gets the highest number of votes by position. Uncontested positions will be confirmed by voice vote of those members present at the July meeting. To be eligible to vote, a member must be in good standing for the preceding three months.

SECTION 2 – Term: Terms of office shall be for 15 months, beginning August 1st and ending October 31st. Newly elected executive officers will become trainees immediately following the election and will remain trainees until their term starts on August 1st. Trainees will attend all officer-related functions in order to learn the responsibilities of the positions they are going to fill. Outgoing officers will serve as mentors for the newly elected officers for a period of three months.

SECTION 3 – Removal of an Officer: If an officer has not performed or is unable to perform his or her duties, the rest of the officers can request a vote by the Weiz Guys club members to remove the officer. At the following meeting, a majority vote of 2/3 of the members present (15 member minimum) can remove the officer from office. All removal procedures should follow due process, including adequate written notice (7 days minimum), the right to speak on one's behalf, and right to an appeal. The respondent shall submit a request for a hearing or appeal to the club president within 7 days. The hearing and appeal process will take place during a special hearing meeting schedule by the club president.

SECTION 4 – Vacancies: When an executive officer vacancy exists, the standing executive officers will appoint a new officer or board member within 30 days.

ARTICLE 6 – MEETINGS AND EVENTS

SECTION 1 – Regular Meetings: Regular meetings will be held monthly on the third Tuesday of each month. Members are asked to bring beer and/or food to the monthly meetings.

SECTION 2 – Special Meetings: The President may call special meetings at any time with advance notice to the members.

SECTION 3 – Executive Officer Meetings: The Weiz Guys executive officers will meet once per quarter (four times each year) to discuss club business and plan upcoming events, with other meetings held as determined necessary by the President. The executive officers will determine meeting times and places.

SECTION 4 – Club Events: Club events will be held throughout the year as determined by the Weiz Guys executive officers. Members who would like to create or host a club event should confer with Weiz Guys executive officers for approval.

ARTICLE 7 – ETHICAL CODE

SECTION 1 – Consumption: This club does not tolerate excessive drinking. All Weiz Guys members shall obey Colorado laws regarding consumption of alcohol and driving a motor vehicle. Members are responsible for portraying a positive public image for the club and shall not act in poor taste while in public.

SECTION 2 – Liability: Individual executive officers or members of Weiz Guys shall not be personally liable for the debts or obligations of Weiz Guys, nor shall Weiz Guys be liable for the actions of any member outside the guidelines of the club by-laws. As a condition of membership, each club member shall sign a liability waiver each year.

SECTION 3 – Values: Honesty and respect are values that are required of Weiz Guys members. No member shall steal, be violent, or engage in behavior that is disrespectful to others or themselves.

ARTICLE 8 – BY-LAWS

SECTION 1 – Changes: The Weiz Guys executive officers can modify the by-laws at any time with a majority vote of the club.

SECTION 2 – Effective Date: These by-laws become effective as of April 18th 2017.

Reaffirmed 12/18/2018